

Learning Support Volunteer – role description

The focus of this role is to provide support and encouragement to learners in classes to enable them to engage with and make progress in their learning.

Your day-to-day tasks could include:

- Meeting the tutor before a class starts to get an overview of the activities planned and where your support will be needed
- Supporting the tutor to set up the classroom for sessions
- Feeding back any concerns or issues about individual learners you have been working with
- Taking a patient and understanding approach to provide 1-1 support to learners
- Working with small groups to complete learning activities
- Supporting learners on offsite trips and visits
- Working alongside staff to create learning resources and displays

For this role you need to:

- Be able to communicate clearly in English
- Taking a non-judgmental and empathetic approach
- Be flexible and willing to support a range of courses– you don't need to be an expert in the subject to help!
- Commit to maintaining confidentiality and work in line with data protection practices
- Maintain professional boundaries at all times
- Try to attend any additional training offered to volunteers

This role is subject to an Enhanced Disclosure and Barring Service check. We cannot offer a volunteering placement in this role to someone who is barred from working with vulnerable adults.