

# **Back on Track Directory Bury Opportunities**

**Education, Training, Volunteer and  
Employment Services in Bury**

## **April 2014 version**

This is a directory of education, training and employability-support opportunities for disadvantaged adults in Bury.

An electronic version of this directory can be viewed or downloaded from the website

[www.backontrackmanchester.org.uk](http://www.backontrackmanchester.org.uk).

This directory will be updated in April 2015.

Directories for Manchester, Salford, Bolton and Rochdale are also available at [www.backontrackmanchester.org.uk](http://www.backontrackmanchester.org.uk)

All opportunities are listed alphabetically. At the end of the directory, there are two indexes – Volunteer **Opportunities**, and **Training/Education Opportunities**. When using these, please refer to the Contents for any page numbers.

Press Ctrl and click on a heading to view the full opportunity or to be taken to the index.

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## **Volunteer Opportunities**

This is a sample of some of the volunteer opportunities available in Bury.

Visit [www.do-it.org.uk](http://www.do-it.org.uk) to search for a wide range of opportunities by postcode, volunteering cause or type of role.

# ADAB



<b>Address</b>	14 Heywood Street Bury BL9 7EA	<b>Phone</b>	0161 764 6749
		<b>Email</b>	<a href="mailto:admin@adab.org.uk">admin@adab.org.uk</a>
		<b>Website</b>	<a href="http://www.adab.org.uk">http://www.adab.org.uk</a>
<b>Details</b>	<p>ADAB is a community organisation working towards improving educational, social and economic needs in the community. It is open to anyone but particularly disadvantaged people, and it has three venues in the most deprived areas of Bury.</p> <p>ADAB are currently working with Greater Manchester Fire and Rescue to create a Community Fire Prevention Network. They are looking for volunteers to conduct home safety checks – you will be fully trained, prepared and uniformed!</p> <p>Another of their current projects is the DIVERSITY project, aiming to help Black and Minority Ethnic businesses into the apprenticeship scheme with Bury College. If you are interested in doing an apprenticeship as part of this project, get in touch for further details.</p>		
<b>Target group</b>	Anyone in the Bury area but particularly disadvantaged people.	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone or email for more information.		
<b>Other information</b>	ADAB only recruit volunteers every six months so call to check their availability.		
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# Age UK Bury



<b>Address</b>	Age UK Bury The Jubilee Centre Mosley Avenue Bury BL9 6PQ	<b>Phone</b>	0161 763 9030
<b>Details</b>	<p>Age UK Bury is a locally run charity that aims to promote independence and a better quality of life for all older people in the borough of Bury.</p> <p>Volunteering with Age UK is a great way to learn new skills and gain confidence. They are looking for people who can communicate well with a wide range of people; work as member of a team and be supportive and understanding of the needs of older people.</p> <p>Age UK has three shops which raise much needed income to help run services and activities for older people living in Bury. They particularly welcome applications from older people.</p> <p>Age UK are seeking volunteers to work both mornings and afternoons throughout the week. They also have opportunities on Saturdays and Sundays.</p> <p>Application packs are available from the website.</p>		
<b>Target group</b>	Those wanting to gain experience in retail	<b>Not suitable for</b>	
<b>How to access this service</b>	Call, email or <a href="#">click here for more information.</a>		
<b>Other information</b>	Experience of working in a retail or customer-focused setting (e.g. reception, sales, marketing, and care work) is beneficial for this role.		
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# Back on Track (Formerly NEARIS)\*\*

back on track >

changing lives through learning

<b>Address</b>	4 <sup>th</sup> Floor Swan Buildings 20 Swan Street Manchester M4 5JW	<b>Phone</b>	0161 834 1661
		<b>Email</b>	<a href="mailto:info@backontrackmanchester.org.uk">info@backontrackmanchester.org.uk</a>
		<b>Website</b>	<a href="http://www.backontrackmanchester.org.uk">www.backontrackmanchester.org.uk</a>
<b>Details</b>	<p>Back on Track provide education for adults who have experienced a period of disruption in their lives due to substance misuse, involvement in the criminal justice system, homelessness or mental illness so they can progress to mainstream education, volunteering or paid work. They run courses at their education centre in Swan Buildings, Swan Street, or in hostels, day centres, and Probation offices. Courses include basic skills such as literacy and numeracy, computers, art, as well as life skills such as cookery and personal finance.</p> <p>Back on Track also offer mentoring and advice and guidance sessions for people wishing to discuss their options around education, training or voluntary or paid work.</p> <p>Much of their work is supported by volunteers who add unique value to Back on Track: ordinary people who give up their time to support our service-users. They have a variety of volunteer opportunities available and training is provided.</p> <p>Volunteer roles include Activity Leaders, Outdoor Activity Leader, Reception and Administration and Volunteer Mentors.</p>		
<b>Target group</b>	Anyone interested in volunteering with Offenders or ex-offenders Drug/Alcohol issues Mental health issues Homelessness or risk of homelessness	<b>Not suitable for</b>	Under 18s
<b>How to access this service</b>	<p>Visit Website for more information about available roles / Weekly volunteer drop-in session – every Tuesday, 2pm-3pm / Phone 0161 834 1661 to speak to Clare Grindrod (Volunteer Coordinator) for more information.</p>		
<b>Other information</b>	<p>We provide outreach taster sessions and courses in hostels, probation offices and day centres in Greater Manchester. The aim of the Outreach sessions is to engage with people who would not normally attend an adult education centre. Courses include a variety of computer courses, art, cookery and drama. We often run these as a series of tasters, with learners visiting Back on Track for the final session.</p>		

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# Bury Blind Society



<b>Address</b>	Bury Society for Blind and Partially Sighted People Wolstenholme House 4 Tenterden Street Bury BL9 0EG	<b>Phone</b>	0161 763 7014
		<b>Email</b>	<a href="mailto:enquiries@buryblindsociety.org">enquiries@buryblindsociety.org</a>
		<b>Website</b>	<a href="http://www.buryblindsociety.org">http://www.buryblindsociety.org</a>
<b>Details</b>	<p>Bury Society for Blind &amp; Partially Sighted People is a charitable organisation that provides a variety of services which aim to enhance the quality of life for all visually impaired people within the Metropolitan Borough of Bury.</p> <p>The Society has a range of volunteering opportunities available, including:</p> <ul style="list-style-type: none"> <li>• Befrienders</li> <li>• Making craft items for sale</li> <li>• Delivery Drivers</li> <li>• Fundraising</li> <li>• Help with audio newsletter</li> <li>• Help with fund raising</li> <li>• Bag packing</li> </ul> <p>Volunteer application forms are available on the website.</p>		
<b>Target group</b>	People wanting to gain experience working with vulnerable people or in care.	<b>Not suitable for</b>	
<b>How to access this service</b>	Call, email or <a href="#">click here for more information.</a>		
<b>Other information</b>			
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# Bury Cancer Support Centre



<b>Address</b>	Bury Cancer Support Centre St James Centre St James Avenue Bury BL8 1TD	<b>Phone</b>	07899 990260
		<b>Email</b>	<a href="mailto:info@cancersupportbury.org.uk">info@cancersupportbury.org.uk</a>
		<b>Website</b>	<a href="http://www.cancersupportbury.org.uk">http://www.cancersupportbury.org.uk</a>
<b>Details</b>	<p>Bury Cancer Support Centre offers support, information and free complementary therapies to anyone affected by cancer – including friends and family of cancer patients. They also have a café providing nutritious and tasty food.</p> <p>All their services are free so they rely on donations and volunteers. If you would like to help people and gain valuable experience in the care sector, get in touch to find out about volunteering opportunities such as fundraising, administration or helping in the kitchen. They have volunteer opportunities as a complementary therapist, kitchen or administration worker.</p> <p>Alternatively you could join the Friends of Bury Cancer Support Centre and give anything from one hour a month upwards to help with fundraising events such as concerts, tin collections, quiz nights, or even organising events.</p>		
<b>Target group</b>	Anyone looking to get experience in this area.	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone, email or visit website.		
<b>Other information</b>			
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## Bury Deaf Society



BURY SOCIETY FOR THE DEAF AND HEARING IMPAIRED

<b>Address</b>	Bury Deaf Society 8 Tenterden Street Bury Lancs BL9 0EG	<b>Phone</b>	0161 763 4882
		<b>Email</b>	See website for contact form
		<b>Website</b>	<a href="http://www.burydeafsociety.org.uk">http://www.burydeafsociety.org.uk</a>
<b>Details</b>	<p>Bury Deaf Society is a small charity, largely staffed by volunteers, providing services for deaf and hearing-impaired people. This includes social, educational and life skills training, regardless of background or needs.</p> <p>If you would like to help and gain experience in this sector, get in touch to find out about volunteering roles, this could be helping with classes, administration, planning future activities, the website or looking after the upkeep of the premises.</p>		
<b>Target group</b>	Anyone looking to gain experience in this area	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone or <a href="#">use the contact form to get in touch.</a>		
<b>Other information</b>			
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# Bury Hospice



<b>Address</b>	Bury Hospice Rochdale Old Road Bury BL9 7RG	<b>Phone</b>	0161 725 9800
		<b>Email</b>	<a href="mailto:samduncan@buryhospice.org.uk">samduncan@buryhospice.org.uk</a>
		<b>Website</b>	<a href="http://buryhospice.co.uk">http://buryhospice.co.uk</a>
<b>Details</b>	<p>Bury Hospice provides care for people in the Bury area with life-limiting illnesses, and end-of-life care for those suffering from terminal illness.</p> <p>The hospice relies heavily on volunteers, both in the hospice itself and in their charity shops. Available roles include:</p> <ul style="list-style-type: none"> <li>• Reception</li> <li>• Day services</li> <li>• Crafts and diversional therapies</li> <li>• Patient assistant</li> <li>• Entertaining patients</li> <li>• Administration</li> <li>• Gardening</li> <li>• Warehouse work</li> <li>• Shop work</li> </ul> <p>You will receive full training, and gain skills and experience to increase your confidence.</p>		
<b>Target group</b>	Anyone 16+ looking to gain experience in care or retail.	<b>Not suitable for</b>	
<b>How to access this service</b>	Call or email for more details		
<b>Other information</b>	Some roles require a minimum commitment of 6 months. To work directly with patients a DBS check will be required, but a criminal record will not necessarily exclude you from volunteering.		
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# Bury Volunteer Centre



<b>Address</b>	Unit 23 Bury Business Centre Kay Street Bury BL9 6BU	<b>Phone</b>	0161 797 1968
<b>Details</b>	<p>Bury Volunteer Centre aims to promote volunteering and encourage people to get involved in local opportunities. Volunteering will give you valuable skills and experience, increase your confidence and make new friends and connections in your local area.</p> <p>Check out <a href="http://do-it.org.uk">do-it.org.uk</a> to find what opportunities are available.</p>		
<b>Target group</b>	Anyone looking to volunteer and gain skills	<b>Not suitable for</b>	
<b>How to access this service</b>	Call or visit the website for more information.		
<b>Other information</b>			
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# Creative Living Centre Prestwich



<b>Address</b>	Creative living Centre Bury New Road Prestwich Greater Manchester M25 3BL	<b>Phone</b>	0161 772 3524
		<b>Email</b>	<a href="mailto:info@creativelivingcentre.org.uk">info@creativelivingcentre.org.uk</a>
		<b>Website</b>	<a href="http://www.creativelivingcentre.org.uk">http://www.creativelivingcentre.org.uk</a>
<b>Details</b>	<p>The Creative Living Centre in Prestwich is aimed at supporting people with mental and emotional distress. It offers activities such as arts and crafts and computer classes, therapies such as acupuncture and counselling, low cost food and a safe space to relax in.</p> <p>Contact the centre to find out about volunteering opportunities.</p>		
<b>Target group</b>	Anyone looking to get experience in this area, particularly counselling and care work.	<b>Not suitable for</b>	
<b>How to access this service</b>	<p>Phone or email for more information, or <a href="#">use the online enquiry form</a>. Volunteers would be asked to attend an information session initially.</p>		
<b>Other information</b>			
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## Home-Start Bury



<b>Address</b>	Home-Start Bury Unit 21 Bury Business Centre Kay Street Bury BL9 6BU	<b>Phone</b>	0161 763 6335
		<b>Email</b>	<a href="mailto:mail@homestartbury.org">mail@homestartbury.org</a>
		<b>Website</b>	<a href="http://homestartbury.org/">http://homestartbury.org/</a>
<b>Details</b>	<p>Home-Start is a national voluntary organisation offering informal, friendly support to parents with at least one child under the age of five. They offer free support, friendship and practical help to families with at least one child under five. Families are visited regularly in their own homes by volunteers who have all had experience of parenting and know how hard it can sometimes be.</p> <p>Home-Start volunteers are all ages and from all walks of life, as long as you have experience of bringing up children. Volunteer preparation courses are run regularly and are free. The course usually takes place at our offices in Bury, one day per week for around 10 weeks. Both day time and evening courses may be available. They also offer additional training to all volunteers in subjects such as safeguarding children, Paediatric First Aid and awareness of the work of other specialist agencies.</p> <p>In addition to the course of preparation, Volunteers will all have to agree to undergo a full enhanced DBS check and provide 2 referees.</p> <p>You can also volunteer as a fundraiser or helping with the running of the organisation.</p>		
<b>Target group</b>	Those with experience of parenting, who would like more training and experience in this sector	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone, email or visit website. <a href="#">Click here for their frequently asked questions.</a>		
<b>Other information</b>			
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## Incredible Edible Ramsbottom

## Incredible Edible Ramsbottom



<b>Address</b>	Various locations around Ramsbottom	<b>Phone</b> <b>Email</b> <b>Website</b>	See website for contacts  <a href="http://www.incredibleedibleramsbottom.co.uk">http://www.incredibleedibleramsbottom.co.uk</a>
<b>Details</b>	<p>Incredible Edible is a sustainable food-growing movement run by volunteers. The Ramsbottom branch has several growing areas, including an orchard and herb garden.</p> <p>If you'd like to help out and get more experience working outdoors and growing things, get in touch. You can also help out by fundraising. Volunteer gardening sessions are Monday and Thursday evenings, and weekend mornings.</p>		
<b>Target group</b>	Anyone looking to get experience in this area.	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone, email or visit website.		
<b>Other information</b>	Also have branches in Heaton Moor, Leigh, Moss Side, Prestwich, Salford and Tottington.		
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# MaD Theatre Company



<b>Address</b>	Various location including: The Met Theatre in Bury, and The Back o'th Moss Community in Heywood	<b>Phone</b>	07788 163151
		<b>Email</b>	<a href="mailto:rob@madtheatrecompany.co.uk">rob@madtheatrecompany.co.uk</a>
		<b>Website</b>	<a href="http://www.madtheatrecompany.co.uk/">http://www.madtheatrecompany.co.uk/</a>
<b>Details</b>	<p>MaD Theatre company provides affordable drama workshops for disadvantaged adults and young people across Greater Manchester. Gain experience and skills in all aspects of performance, increase your confidence, self esteem and life skills and improve your education and employment opportunities. As well as offering accreditation and employment they also devise and perform original plays at numerous professional theatres throughout Greater Manchester.</p> <p>Adult workshops in Bury include Acting for Comedy at The Met Theatre (£5 per session), and weekly drama workshops in Heywood (£3.50 per session).</p>		
<b>Target group</b>	Disadvantaged adults and young people	<b>Not suitable for</b>	
<b>How to access this service</b>	Call or email to find out more.		
<b>Other information</b>			
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## Re>Build Bury

<b>Address</b>	8-10 Tithebarn Street Bury BL9 0JR	<b>Phone</b>	0161 764 0444
		<b>Email</b>	<a href="mailto:info@rebuildbury.org.uk">info@rebuildbury.org.uk</a>
		<b>Website</b>	<a href="http://www.rebuildbury.org.uk/">http://www.rebuildbury.org.uk/</a>
<b>Details</b>	<p>RE&gt;BUILD is a registered charity and not-for-profit company. The day-to-day work is undertaken by a team of support staff and a growing number of dedicated volunteers. They re-use domestic furniture and paint, and offer a wide range of practical training, volunteering and work experience opportunities to local people.</p> <p>Anyone interested in becoming a volunteer at RE&gt;BUILD can telephone or e-mail them or download an application form <a href="#">here</a>. You will need a couple of people that they can approach for references, and once they have them they will ask you in for an induction session. They are currently recruiting for drivers, volunteer charity shop helpers and warehouse workers.</p>		
<b>Target group</b>	Anybody interested for volunteering.	<b>Not suitable for</b>	
<b>How to access this service</b>	Complete an application form or contact them for more information.		
<b>Other information</b>			
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# RSPCA Bury and Oldham



## Bury & Oldham District Branch

<b>Address</b>	RSPCA Bury, Oldham & District Centre 21A Rhodes Bank Mumps Oldham OL1 1UA	<b>Phone</b>	0300 1111 333
		<b>Email</b>	See contact form on website
		<b>Website</b>	<a href="http://www.rspca-buryoldham.org.uk/">http://www.rspca-buryoldham.org.uk/</a>
<b>Details</b>	<p>The Bury, Oldham Branch of the RSPCA looks after unwanted cats and dogs. Many of them arrive from homes that, for one reason or another, can no longer look after them. Some are left tied up at their gates and some in boxes. Some, sadly, reach them as a result of neglect or cruelty and it takes the RSPCA many months to rehabilitate these animals.</p> <p>The branch is run by staff; however they rely heavily on volunteers. There is currently thirteen shops, and we have a re-homing centre for cats and dogs in Oldham.</p> <p>If you love animals you could become a volunteer: fostering animals, doing home visits with families, fundraising or working in the charity shop. You will gain experience and skills and increase your confidence.</p>		
<b>Target group</b>	Anyone looking to get experience in this area.	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone, email or visit website. <a href="#">Click here for application form.</a>		
<b>Other information</b>			
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# The Conservation Volunteers



<b>Address</b>	Various locations across Manchester	<b>Phone</b>	07764655693 (Ally Taylor)
		<b>Email</b>	<a href="mailto:a.taylor@tcv.org.uk">a.taylor@tcv.org.uk</a>
		<b>Website</b>	<a href="http://www.tcv.org.uk">http://www.tcv.org.uk</a>
<b>Details</b>	<p>The Conservation Volunteers is a UK-wide organisation, running since 1959, which helps local communities to reclaim green places. You can find a local volunteering opportunity near you on their website, and find out how you can help with an environmental project, build raised beds and grow things, or work on the canal. They are currently recruiting for volunteers for Elton Reservoir: They will be doing path maintenance as the access round the reservoir is currently very muddy and will also be doing habitat management works such as tree planting, reed bed management and vegetation clearance. Come and join them every Friday.</p> <p><u>Start/Finish Time:</u> 10:00-15:00</p> <p><u>Site Description:</u> A 56 acre reservoir originally built as a feeder to the nearby Manchester, Bolton and Bury Canal it is now used by both Elton Sailing Club and Elton Fishing Club. It is also an ideal place for bird watching, particularly in spring and autumn when migratory birds fly in to rest and feed, and the surrounding foot paths are well used by the local community</p> <p><u>Meeting Point:</u> Church St, Whitefield, opposite Morrisons at 9.40am.</p>		
<b>Target group</b>	Anyone 18+ looking to get experience in this area	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone or email for more information.		
<b>Other information</b>	You need to wear old clothing and sturdy boots for work days, and provide your own refreshments – tools and protective clothing will be provided. You must also have an up-to-date tetanus immunisation.		
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# The Mosses Community Centre



<b>Address</b>	The Mosses Centre Cecil Street Bury BL9 0SB	<b>Phone</b>	0161 761 2079
<b>Details</b>	<p>The Mosses Community Centre is next to Bury Market, and houses more than thirty groups and clubs. There are opportunities for volunteering, and they offer some free community courses including first aid and Visual Awareness (run by Bury Blind Society).</p> <p>Get in touch to find out about current opportunities.</p>		
<b>Target group</b>	People in the Bury area	<b>Not suitable for</b>	
<b>How to access this service</b>	Call, email or visit the website.		
<b>Other information</b>			
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# **Training/Education Opportunities**

This is a sample of key training, education and employment support opportunities available in Bury at the time of publication (please be aware that opportunities can change.)

# ADAB



<b>Address</b>	14 Heywood Street Bury BL9 7EA	<b>Phone</b>	0161 764 6749
		<b>Email</b>	<a href="mailto:admin@adab.org.uk">admin@adab.org.uk</a>
		<b>Website</b>	<a href="http://www.adab.org.uk">http://www.adab.org.uk</a>
<b>Details</b>	<p>ADAB is a community organisation working towards improving educational, social and economic needs in the community. It is open to anyone but particularly disadvantaged people, and it has three venues in the most deprived areas of Bury.</p> <p>ADAB are currently working with Greater Manchester Fire and Rescue to create a Community Fire Prevention Network. They are looking for volunteers to conduct home safety checks – you will be fully trained, prepared and uniformed!</p> <p>Another of their current projects is the DIVERSITY project, aiming to help Black and Minority Ethnic businesses into the apprenticeship scheme with Bury College. If you are interested in doing an apprenticeship as part of this project, get in touch with Imran Arif 0161 764 6749.</p>		
<b>Target group</b>	Anyone in the Bury area but particularly disadvantaged people.	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone or email for more information.		
<b>Other information</b>			
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## Back on Track (Formerly NEARIS)\*\*

back on track >

changing lives through learning

<b>Address</b>	4 <sup>th</sup> Floor Swan Buildings 20 Swan Street Manchester M4 5JW	<b>Phone</b>	0161 834 1661
		<b>Email</b>	<a href="mailto:info@backontrackmanchester.org.uk">info@backontrackmanchester.org.uk</a>
		<b>Website</b>	<a href="http://www.backontrackmanchester.org.uk">www.backontrackmanchester.org.uk</a>
<b>Details</b>	<p>Back on Track provide education for adults who have experienced a period of disruption in their lives due to substance misuse, involvement in the criminal justice system, homelessness or mental illness so they can progress to mainstream education, volunteering or paid work. They run courses at their education centre in Swan Buildings, Swan Street, or in hostels, day centres, and Probation offices. Courses include basic skills such as literacy and numeracy, computers, art, as well as life skills such as cookery and personal finance.</p> <p>Back on Track also offer mentoring and advice and guidance sessions for people wishing to discuss their options around education, training or voluntary or paid work.</p> <p>Much of their work is supported by volunteers who add unique value to Back on Track: ordinary people who give up their time to support our service-users. They have a variety of volunteer opportunities available and training is provided.</p> <p>Volunteer roles include Activity Leaders, Outdoor Activity Leader, Reception and Administration and Volunteer Mentors.</p>		
<b>Target group</b>	Anyone interested in volunteering with Offenders or ex-offenders Drug/Alcohol issues Mental health issues Homelessness or risk of homelessness	<b>Not suitable for</b>	Under 18s
<b>How to access this service</b>	Visit Website for more information about available roles / Weekly volunteer drop-in session – every Tuesday of the month, 2pm-3pm / Phone 0161 834 1661 to speak to Clare Grindrod (Volunteer Coordinator) for more information.		
<b>Other information</b>	We provide outreach taster sessions and courses in hostels, probation offices and day centres in Greater Manchester. The aim of the Outreach sessions is to engage with people who would not normally attend an adult education centre. Courses include a variety of computer courses, art, cookery and drama. We often run these as a series of tasters, with learners visiting Back on Track for the final session.		

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## Bury Adult Learning Service



<b>Address</b>	Bury Adult Learning Service Bury Adult Learning Centre 18 Haymarket Street Bury Lancs BL9 0AQ	<b>Phone</b>	0161 253 7501
		<b>Email</b>	<a href="mailto:student.services@bury.gov.uk">student.services@bury.gov.uk</a>
		<b>Website</b>	<a href="http://www.bury.gov.uk/adultlearning">http://www.bury.gov.uk/adultlearning</a>
<b>Details</b>	<p>Bury Adult Learning Service offers courses at four main centres across the area:</p> <ul style="list-style-type: none"> <li>• Bury Adult Learning Centre</li> <li>• Prestwich Library and Adult Centre</li> <li>• Ramsbottom Library and Adult Centre</li> <li>• Whitefield Adult Learning Centre</li> </ul> <p>They offer FREE English and Maths courses and free or reduced-price courses for the unemployed, including English for Speakers of Other Languages (ESOL), Care, IT and Customer Services. These courses are designed to help you retrain, build confidence and improve your chances of finding work.</p>		
<b>Target group</b>	Adult learners looking to learn new skills; FREE courses for those on benefits.	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone, email, visit the website or drop into the Learning Centre for more information.		
<b>Other information</b>			
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## Bury College (Employability Skills)



<b>Address</b>	Woodbury Centre Market Street Bury Manchester England BL9 0BG	<b>Phone</b>	0161 280 8645
		<b>Email</b>	<a href="mailto:employability@burycollege.ac.uk">employability@burycollege.ac.uk</a>
		<b>Website</b>	<a href="http://www.burycollege.ac.uk">www.burycollege.ac.uk</a>
<b>Details</b>	<p>To support you in improving your job chances, Bury College has created a range of courses that can improve your employability skills. You will be able to gain valuable qualifications that will help you progress into the job market.</p> <p>Bury College can help you to increase your confidence, knowledge and give you the skills you need to move forward. You will be able to gain valuable qualifications that will help you progress into the job market. Courses are constantly updated but include:</p> <ul style="list-style-type: none"> <li>• Catering and Hospitality</li> <li>• Beverage Product Knowledge</li> <li>• Beauty</li> <li>• Maths and English</li> <li>• Mental Health Awareness</li> <li>• Early Years</li> <li>• First Aid</li> <li>• Care Work</li> <li>• Health and Social Care</li> <li>• Retail</li> <li>• Computing</li> <li>• Customer Service and many more.</li> </ul>		
<b>Target group</b>	Adult learners / Unemployed / Looking for employment.	<b>Not suitable for</b>	
<b>How to access this service</b>	Phone, email or visit website for more information.		
<b>Other information</b>	If you are unemployed, aged 18 or over, and claiming JSA, ESA, Income Support the courses are FREE.		
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# Bury EST (Employment Support and Training)



<b>Address</b>	Bury EST 24 Ribchester Drive Bury Greater Manchester BL9 9JT	<b>Phone</b>	0161 761 4662
<b>Details</b>	<p>Bury EST is a supported employment agency, providing a recruitment service for Bury residents who find it difficult to get or keep a job because of factors such as disability, age or ethnicity.</p> <p><b>Workwise:</b> Bury EST now provides a pre-employment service to recovering drugs misusers. The Workwise project offers a range of individual support to assist recovering drug users to get into training or work. Contact Mick on <a href="mailto:mick@buryest.org.uk">mick@buryest.org.uk</a> or 0161 761 4662.</p> <p><b>Workstep project:</b> This is a nationally funded scheme run by Jobcentre Plus which encourages progression into open employment and each person going through the scheme will have an Individual Development Plan detailing how this is going to be achieved. Referrals are only taken from Disability Employment Advisors or alternatively email Lee on <a href="mailto:lee@buryest.org.uk">lee@buryest.org.uk</a></p>		
<b>Target group</b>	Bury residents who have had difficulty gaining or keeping employment	<b>Not suitable for</b>	
<b>How to access this service</b>	Call or email for more details.		
<b>Other information</b>			
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# Bury FC Community Trust



<b>Address</b>	Bury FC Gigg Lane Bury BL9 9HR	<b>Phone</b>	08444 875 333 (local rate)
		<b>Email</b>	<a href="mailto:info@buryfccommunitytrust.co.uk">info@buryfccommunitytrust.co.uk</a>
		<b>Website</b>	<a href="http://www.buryfccommunitytrust.co.uk">http://www.buryfccommunitytrust.co.uk</a>
<b>Details</b>	<p>Bury FC Community Trust offers short courses for those with few or no qualifications. They can be accessed by anyone over the age of 16. Courses start in January at the Stadium every year and last 4 months.</p> <p>On offer are courses in:</p> <ul style="list-style-type: none"> <li>• Key skills including English, Maths and ICT</li> <li>• Sports Nutrition</li> <li>• Coaching</li> <li>• Employability Skills</li> <li>• Sports Leadership</li> </ul>		
<b>Target group</b>	Anyone 16+	<b>Not suitable for</b>	
<b>How to access this service</b>	Call, email or visit the website		
<b>Other information</b>			
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# MaD Theatre Company



<b>Address</b>	Various locations including: The Met Theatre in Bury, and The Back o'th Moss Community in Heywood	<b>Phone</b>	07788 163151
<b>Details</b>	<p>MaD Theatre company provides affordable drama workshops for disadvantaged adults and young people across Greater Manchester. Gain experience and skills in all aspects of performance, increase your confidence, self esteem and life skills and improve your education and employment opportunities. As well as offering accreditation and employment they also devise and perform original plays at numerous professional theatres throughout Greater Manchester.</p> <p>Adult workshops in Bury include Acting for Comedy at The Met Theatre (£5 per session), and weekly drama workshops in Heywood (£3.50 per session).</p>		
<b>Target group</b>	Disadvantaged adults and young people	<b>Not suitable for</b>	
<b>How to access this service</b>	Call or email to find out more.		
<b>Other information</b>			
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# Oak Training



<b>Address</b>	Demesne Community Centre Asby Close Middleton Manchester M24 4JF	<b>Phone</b>	0161 284 2380
<b>Details</b>	<p>Oak Training is working with Demesne Community Centre in Middleton to provide a Work Club and introductory courses for unemployed people in the area. Some of the courses they are offering are Preparing to Care, Emergency First Aid at Work, and a PTTLS course – Preparing to Teach in the Lifelong Learning Sector. Currently running an IT Teacher Training course, for more information contact Clare on 0161 643 6266.</p> <p>Courses are free for anyone from the Rochdale borough who is unemployed, or for those over the age of 45 who are unemployed or part-time employed.</p>		
<b>Target group</b>	Unemployed residents in Rochdale Borough	<b>Not suitable for</b>	
<b>How to access this service</b>	Call, email or visit website for more details.		
<b>Other information</b>			
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# Rathbone



<b>Address</b>	<b>Rathbone Central Support</b> 4th Floor Churchgate House 56 Oxford Street Manchester M1 6EU	<b>Phone</b>  <b>Email</b>  <b>Website</b>	0161 236 5358   <a href="http://www.rathboneuk.org">http://www.rathboneuk.org</a>
<b>Details</b>	<p>Rathbone is a UK-wide voluntary youth sector organisation providing opportunities for young people, including apprenticeships for 16-24 year olds. Their In2Work programme offers English, Maths and ICT skills for 19-24 year olds not in work or training and who do not have qualifications higher than Level 1.</p> <p>Volunteering opportunities are also available, providing the opportunity to develop new skills and gain experience of working in this sector. You will be part of a professional team, supporting young people. Travel and lunch expenses are reimbursed.</p>		
<b>Target group</b>	For training or apprenticeships, 16-24 year olds. For volunteering, anyone looking to gain experience and help young people.	<b>Not suitable for</b>	
<b>How to access this service</b>	Call or visit the website for more information. <a href="#">Click here</a> if you are ready to start a course to find out more.		
<b>Other information</b>			

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# The Mosses Community Centre



<b>Address</b>	The Mosses Centre Cecil Street Bury BL9 0SB	<b>Phone</b>	0161 761 2079
<b>Details</b>	<p>The Mosses Community Centre is next to Bury Market, and houses more than thirty groups and clubs. There are opportunities for volunteering, and they offer some free community courses including:</p> <ul style="list-style-type: none"> <li>• ESOL</li> <li>• Creative Writing</li> <li>• Art</li> <li>• Radio Society</li> <li>• Tai Chi</li> </ul> <p>Get in touch to find out about current opportunities.</p>		
<b>Target group</b>	People in the Bury area	<b>Not suitable for</b>	
<b>How to access this service</b>	Call, email or visit the website.		
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